

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

August 21, 2025

**REGULAR SESSION 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM
FAIRFIELD SENIOR HIGH SCHOOL**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

PLEDGE OF ALLEGIANCE – Scott Clark

PRESENTATIONS/RESOLUTIONS

A. Student Health Center Update – Matt Crapo

COMMUNICATION

This is the portion of the meeting where you are invited to share your thoughts with the Board. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty (30) minutes of public participation may be permitted at each meeting. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Professional

1. Resignations

a. Maggie Sampson, Senior High, Social Studies
(effective August 18, 2025; for personal reasons)

2. Unpaid Leave of Absence

a. Jennifer Swigonski, South, 2nd grade
(effective October 7, 2025 through October 9, 2025; for personal reasons)

3. Employment

a. Lexie Goodman, South, RN
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 25, 2025; for a replacement position)

- b. Violet Stenger, District, School Psychologist
(up to an additional twenty (20) days, eight (8) hours per day, effective for the 2025-2026 school year, to cover a school psychologist vacancy)
- c. Kendra Thomas, Senior High, American Sign Language
(recommended for a new one-year limited teaching contract for the 2025-2026 school year, effective August 7, 2025; for a replacement position)
- d. Saturday School 2025-2026

Ricardo Calles
 Brooke Cox
 Cassandra Delaney
 Lindsey Ferguson
 Michelle Hilbert
 Jonathan McEldowney
 Joe Muhlberg
 Cheron Reid
 Candace Sanchez
 Kareem Sanders
 Emily Singleton
 Eric Stephenson
 Jennifer Willicut

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes-tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2025-2026 school year.)

- e. Extracurriculars 2025-2026

Senior High

Craig Reed, Head Swim Coach
 Stacey Robinson, Junior Class Sponsor
 Corey Simmins, Latin American Student Alliance
 Markie Sunderhaus, American Sign Language Club Advisor
 Kylie Sweet, Senior Class Sponsor
 Samuel Wilson, Softball, Head Coach

Middle – Creekside Middle and Crossroads Middle Combined

Brandyn Geisz, Football, 7th/8th Grade
 Lily Gonzalez, Tennis, Boys, 7th Grade
 Lily Gonzalez, Tennis, Boys 8th Grade
 Cathy Ogilvie, Diving Coach
 Craig Reed, Swim Team Coach
 Jacob Ware, Football, 7th/8th Grade
 Megan Ziegenhardt, Cross Country

Middle – Creekside MiddleJoel Hippert, Athletic Director, 7th/8th GradeCraig Reed, Intramural Swimming, 6th Grade**Middle – Crossroads Middle**Craig Reed, Intramural Swimming, 6th Grade

f. Performance Contracts 2025-2026

Michael Carpenter, Color Guard Choreography & Flag Design

Deion Curtis, Color Guard Choreography & Flag Design

Deion Curtis, Football and Band Competition Rehearsal

Tyler Hines, Marching Percussion Winter Instruction

Mike Holz, Marching Band Camp Woodwind Instruction

Leasa Larson, Orchestra Camp

James Ledbetter, Orchestra Camp

Lisa O'Brien, Compass Elementary Media Center Support

Melanie Schackmann, Orchestra Camp

Will Van Verth, Marching Percussion Winter Instruction

Maddie Wessel, Marching Band Digital Artwork Design

g. EL Tutors 2025-2026

Rachel Thomas

Austin Williams

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated EL Tutor at the rate of \$35.42 per hour, effective for the 2025-2026 school year.)

h. Home Instructors 2025-2026

Mary Benken

Jennafer Morningstar

Kimberly Prather

Emma Skirvin

Rachel Thomas

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$ 35.42 per hour, effective for the 2025-2026 school year.)

i. Substitute Teacher 2025-2026

Megan Jones

(All recommendations are for the 2025-2026 school year at a rate of \$125 per day.)

j. Substitute Nurse 2025-2026

Brittany Cassel

(All recommendations are for the 2025-2026 school year at a rate of \$125 per day.)

k. Volunteers 2025-2026 (Athletic)

Brandon Brown

Alex Parker

Daniel Sims

(The above-noted persons are recommended for approval as volunteer coaches for the 2025-2026 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

B. Personnel – Support

1. Resignations

- a. Stephanie Armstrong, Senior High, Food Service Assistant
(effective the end of the 2024-2025 school year; to accept another position within the District)
- b. Sara Denney, Creekside, Food Service Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- c. Tracy Fields, Senior High, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)
- d. Brittany Maloney, Central, Food Service Assistant
(effective the end of the 2024-2025 school year; to accept another position within the District)
- e. Debra Snyder, North, Educational Support Assistant
(effective the end of the 2024-2025 school year; to accept another position within the District)
- f. De’Nita Ventus, East, Educational Assistant
(effective the end of the 2024-2025 school year; for personal reasons)

- g. Pamela Wright, Freshman, Data Entry I
(effective the end of the day October 31, 2025; for retirement purposes)

2. Employment

- a. Chelsya Colonel, North, Secretary III
(effective August 25, 2025; for a replacement position)
- b. Amy Coomer, Transportation, Bus Driver
(effective August 11, 2025; for a replacement position)
- c. Chelsea Gibson, Senior High, Data Entry II
(effective August 6, 2025; for a new position)
- d. Sara Gorden, Creekside, Educational Assistant
(effective August 15, 2025; for a replacement position)
- e. Shawna Jarvis, Crossroads, Educational Assistant
(effective August 12, 2025; for a replacement position)
- f. Debra Snyder, Central, Educational Assistant
(effective August 6, 2025; for a replacement position)

3. Support Substitutes 2025-2026

Robyn Anderson
Deborah Bostwick
Megan Bryant
Endora Chenault
Nevaeh Conley
Cynthia Ford
Amy Groth
John Hymer
Jessica Kimbrell-Baumann
Lisa Medley
Karen Rothert
Tabitha Timmester

(All recommendations are for the 2025-2026 school year at a rate approved by the Board, and contingent upon satisfactory submission of all required documents.)

4. Promotions

- a. Stephanie Armstrong, Senior High, Food Service Assistant promoted to Senior High, Cook
(effective August 7, 2025; for a replacement position)
- b. Brittany Maloney, Central, Food Service Assistant promoted to Creekside, Cook
(effective August 8, 2025; for a replacement position)

5. Correction

- a. Julia Silver, Creekside, Clerk IV
(correct effective date of hire to August 7, 2025; previously listed on August 7, 2025 Board agenda effective August 4, 2025)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

C. Items for Board Discussion

1. Ohio Budget Bill and the Impact on FCSD – Jay Phillips
2. Guidance Counselor on Special Assignment Performance Contract – Jason Hussel
3. Long-term Assistant Principal Performance Contract, West Elementary – Jason Hussel

D. Other Items for Board Action

1. The Board hereby appoints Mike Napier to serve as the delegate for the Ohio School Boards Association Annual Business Meeting on Monday, November 17, 2025. In the event that the delegate is unable to serve, Abby Berding-Miller has been appointed as alternate.
2. Recommend approval of Courses of Study for ELA and Social Studies.
3. Recommend approval of Bookworms for K-5 ELA.
4. Recommend approval of iReady Assessment and Personalized Learning for K-12 Reading Intervention.
5. Recommend approval of a Performance Contract for up to fifteen days for Guidance Counselor on Special Assignment, Morgan Gill, effective August 18, 2025 – November 13, 2025.
6. Recommend approval of a Performance Contract for Long-Term Assistant Principal at West Elementary, Jennifer Thompson, effective August 18, 2025 – November 13, 2025.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

July 10, 2025 – Regular Meeting
August 7, 2025 – Work Session Meeting

B. Recommend approval of the financial reports for the months of June and July 2025.

C. Recommend approval of the 2025-2026 Permanent Appropriations Resolution.

D. Recommend approval of the resolution authorizing the retroactive waiver of student instructional fees for eligible students in accordance with ORC 3313.642.

E. Recommend the approval of the following fund to fund advances:

\$39,485.22

From: 009-9013 Uniform School Supplies – Compass Elementary
To: 001-0000 General Fund
Purpose: Return of FY2025 year-end advance

\$23,354.26

From: 009-9315 Uniform School Supplies – East Elementary
To: 001-0000 General Fund
Purpose: Return of FY2025 year-end advance

\$4,476.35

From: 009-9800 Uniform School Supplies – Creekside Middle
To: 001-0000 General Fund
Purpose: Return of FY2025 year-end advance

\$34,024.94

From: 009-9900 Uniform School Supplies – Central Elementary
To: 001-0000 General Fund
Purpose: Return of FY2025 year-end advance

\$26,480.97

From: 009-9911 Uniform School Supplies – South Elementary
To: 001-0000 General Fund
Purpose: Return of FY2025 year-end advance

\$82,344.96

From: 018-950H Public School Support – Senior High
To: 001-0000 General Fund
Purpose: Return of FY2025 year-end advance

\$1,749.44

From: 019-9225 Butler County United Way FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$264.69

From: 200-972M Lego Robotics Club - Creekside

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$71.00

From: 200-953C Student Council - Compass

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$2,252.86

From: 200-957F Yearbook Fund - Freshman

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$636,245.76

From: 300-950H Athletics – Sr. High

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$1,793.07

From: 300-951V Sr. High Athletics – Boys Div. 1 Volleyball Tournament

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$199,365.21

From: 516-9025 IDEA Part B FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$54,003.92

From: 551-9025 Title III Liel FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$160.38

From: 551-9125 Title III Immigrant FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$151,821.61

From: 572-9025 Title I-A FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$4,797.79

From: 584-9025 Title IV-A FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$3,744.13

From: 587-9025 Early Childhood Special Ed FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$69,274.33

From: 590-9025 Title II-A FY25

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$1,730.27

From: 599-9324 FF Prev Stop Gr FY25 YR 4

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

\$4,200.00

From: 599-9225 FF Prev CARA Grant FY25 YR 4

To: 001-0000 General Fund

Purpose: Return of FY2025 year-end advance

F. Recommend approval of the Income Earned from Commercial Paper and Bankers Acceptances.

G. Recommend approval of the following donations:

1. A donation of \$1,500.00 from Fairfield Rotary Club to the Fairfield City School District's Back to School Bash.
2. A donation of \$100.00 From Webster Funeral Home to the Fairfield City School District's Back to School Bash.
3. A donation of \$4,000.00 from Fairfield Central PTC to Fairfield Central Elementary for various items including building use, Gamma Fund and soccer.

Total donations for 2025: \$10,969.09

H. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
8460	VCR	Technology
15503	Cashmaster/Money Manager	East
20960	VCR Combo	Technology
22418	Walkie-Talkie	East
26975	Walkie-Talkie	East
26976	Walkie-Talkie	East

28821	Walkie-Talkie	East
28822	Walkie-Talkie	East
30397	Laptop	Technology
31827	Walkie-Talkie	East
33854	iPads	Technology
33884	iPads	Technology
34977	iPads	Technology
35599	Laptop	Technology
35600	Laptop	Technology
35725	iPads	Technology
36024	iPads	Technology
36037	iPads	Technology
36605	iPads	Technology
36606	iPads	Technology
36612	iPads	Technology
36631	iPads	Technology
37898	iPads	Technology
39207	Walkie-Talkie	East
39208	Walkie-Talkie	East
39209	Walkie-Talkie	East
39210	Walkie-Talkie	East
39324	iPads	Technology
39327	iPads	Technology
210171	Bus 124	Transportation
210171A	Replacement part for Bus 124	Transportation
210183	Bus 135	Transportation
210189	Bus 142	Transportation
210190	Bus 143	Transportation
210372	Bus 104	Transportation
210372A	Replacement part for Bus 104	Transportation
210193A	Replacement part for Bus 146	Transportation

I. Recommend approval to authorize the Treasurer to pay the following invoice by issuing a “Then and Now Certificate” in accordance with Ohio Revised Code Section 5705.41(D):

1. Purchase Order #2600448 — N2Y LLC dba Everway — \$39,788.15 for Unique Learning System, SymbolStix PRIME, and News2you subscription services.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

ASSISTANT SUPERINTENDENT’S RECOMMENDATIONS

A. Personnel - Professional

1. Employment

a. Saturday School 2025-2026

Jordan Smith

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes-tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that the administrator be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2025-2026 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendation: _____; **2nd** _____

_____ **Begley** _____ **Berding-Miller** _____ **Clark** _____ **Gundrum** _____ **Napier**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Jerrilynn Gundrum
- B. Butler Tech – Brian Begley
- C. Student Achievement – Abby Berding-Miller
- D. Parks and Recreation – Scott Clark
- E. Planning Commission – Billy Smith

ANNOUNCEMENTS

August 29, 2025 – Inservice Day #2, No Students
 September 1, 2025 – Labor Day, No School
 September 4, 2025 – Board Meeting (Work Session), 6:30 PM, Fairfield Senior High School,
 Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The employment of public employees 121.22 (G) (1)
 Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

____ Begley ____ Berding-Miller ____ Clark ____ Gundrum ____ Napier

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

____ Begley ____ Berding-Miller ____ Clark ____ Gundrum ____ Napier

President declares motion _____.

President adjourns meeting at _____ P.M.